

SAPULPA PARKS AND RECREATION BOARD
Minutes April 20, 2010

Board members present: Jan Allen, Charles Betzler, Vickie Beyer, Margo Hagen, Larry Higgs, Cassie Inman, and Sam Palmer.

**Others Present: John Waytula, Director Sapulpa Parks and Recreation
Jason Sawyer, Supervisor Sapulpa Aquatics Center**

1. Meeting was called to order by Larry Higgs, Chairman
2. Minutes of Meeting held March 16, 2010, were approved as written, All in Favor, Motion carries.
3. Public Comments by Aaron Graffman, Creek County Tobacco Control CXP Coordinator, OSU Prevention program. He stated that one of goals is to make parks in Sapulpa Tobacco Free. Tobacco use not acceptable behavior. We need to provide a safe environment in the parks for the community. The SWAT kids picked up just on walking lanes at KellyLane park ½ gallon bucket of cigarette butts. Athletic areas in community should be tobacco free. Tobacco is not part of a healthy lifestyle. Other cities as Owasso, Sallisaw and Norman have made their parks tobacco free and other cities are working on this. He request that this board put in a recommendation to the city council for Tobacco Free Parks in Sapulpa. Cigarette litter is dangerous. It takes 5-10 yrs for a cigarette butt to decompose. Harmful toxins are released into the soil. Tobacco free policies change community norms. It establishes the norm that tobacco use is not an acceptable behavior for young people and adults within the community. Tobacco is not part of a healthy lifestyle. Enforcement is always a question. Mr. Graffman will provide free no smoking signs for all the parks when Sapulpa Parks become tobacco free. Big Built Park is smoke free. Aquatics center will be smoke free. Other parks should be smoke free. Fines for abuse of smoking in Owasso parks is \$10,- up to \$200.00 SWAT team kids demonstrated how many butts they picked up in 30 minutes.
Comments Smoke Free Parks; It would also help to have at no smoking at sport complexes where parents smoke around kids.
All Park Board members present voted in favor that the city council adopt a local ordinance to make all Sapulpa Parks and Recreation centers smoke free.
4. Park Friends Financial Statements: Accepted as written/ Motion carries
Purchase Orders Requests: 2 monthly payments for Sodexo for Senior Nutrition Program, namely \$ 3567.28 and \$ 3747.84 and payments to city of Sapulpa for construction cost of the pool for \$248,584.17 and \$ 15,898.00. Board members approve a motion to provide payment to the city and to transfer funding from a CD to money market account to cover the cost of the checks to the city. No Change Orders noted
Taxes are being prepared by Kirk Larkin. Assuming no tax liability, all present board members approves a motion for two officers to review and sign Sapulpa Friends taxes so they can be filed /mailed to the IRS in time for due date.
5. Engagement of CPA: discussed at previous meeting/ Kirk Larkin will provide accounting services for Park Friends.
6. Sapulpa Aquatics Center:
Aquatic Center Budgets: John will meet with Pam from City of Sapulpa for review of this Budget John provided a copy to each board member for year 2009-2010 and 2010-2011.
Revisit Season pass: Cassie Inman says she had a lot of request form parents for season passes Board discussed benefits of season passes. Season passes will assure revenue on rainy days. Pool Committee will discuss this in dept at the next Committee meeting
Aquatic center and procedure manual: Pool Committee has recommended that this be approved by the board. Board approves the manual. A condensed manual will be generated for the pool staff for day to day operations.

Concessions Menu/Pricing: Larry recommends that we present this to the Pool Committee for review.

Water Toys: Ordering time and new costs: Application has been sent to National Park Service. Prices for Toys might change after May 31, 2010. John states that we may not have these items at opening of the pool.

Grand Opening: No Friday night special opening event for donors. On May 29th Saturday at 1100 am, there will be ribbon cutting at 1100 am and special speakers. At a different date, donors will be invited for special event later in the season.

Contract with City: this involves a contract with the city that is being worked on in regard to how Park friends will provide a set reserve fund available to be used by the city under certain conditions. David Widdoes, city attorney will put a draft together, which will be reviewed by the board at later date. Vickie states that we will probably have two draw 2 separate periods due to closure of fiscal year is in middle of year of swimming season.

Donor Plaque: on backburner, will be postponed till later date.

Basketball Court: John explained plan to put 2 tennis court and one basketball courts striping on existing slabs. Work involved is cleaning up the existing post tension slab (previous hockey ring slab), provide the striping and posts on the concrete and buy the tennis court netting and basketball hoops. A private donor has indicated interest in helping with this plan. Courts and basketball courts will need a fence between basketball and tennis courts. Approximate Cost involved is around \$ 5000.00. Other major improvements can be done at later date. Idea is to clean up that area around pool with minimum cost involved. John will meet with donor tomorrow.

Jan recommends: Consider having basketballs available at the pool. Have balls available with a deposit at pool. John suggests future sand volley ball tournaments.

Removal of Trees: 5 pretty large dead trees need to be removed from the park at the pool. Ask if board approved using \$1200 to \$1500 for removing 5 old dead trees out of park. All in favor. Motion Carries.

7. Adopt A Park Project: Charles Betzler is in process to getting more people involved. Jan recommends having a group or school adopt Liberty Park for cleanup and with flowerbeds decorating landscape areas. Charles states that there is a need for more PR for the parks. Jan recommends taking it park by park. Jan would like to approach Liberty School to adopt Liberty parks. John stated that Brook Lawrence approached him for possible rain gardens at the pool. Apparently there is a grant available for this.

8. Lake Sahoma Project: on hold for now. Larry was not able to get in touch with Ken Casey

9. Directors Report: John provided a detailed monthly report on Parks Maintenance to Board members for review. Discussed difficulty with approving plan for Davis Park Plan new restrooms. John will be working on an extension on the grand. FEMA requires a 6 feet elevation which significantly increases the cost in building the restroom. John would like the city to make an exception on these requirements. John hired Supervisor Sapulpa Aquatics Center.(present at meeting)

10. New Business: none

11. Items not known by time of Agenda Posting: None

12. Adjournment: Next meeting set for May 18, 2010